

PRESENTATION BROTHERS COLLEGE CORK

ENROLMENT POLICY

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Presentation College is an all male private Catholic College.

The College aims to provide an education in accordance with the Charter of the Presentation Brothers School Trust and to uphold the ethos of the College. The ethos of the College is determined by its distinctive cultural, educational and religious character including the sporting and spiritual traditions of the College.

The First year intake will be 112.

The College shall have sole discretion over intake.

All completed applications should reach the College on or before October 1st of the year before the pupil begins secondary school. Offers of placement will be made within 14 days of the above date. All completed applications in the prescribed form received by the stipulated date will be assessed by the Principal with the advice of the College Intake Committee.

Criteria for enrolment

In determining priority for enrolment, the following criteria will apply in order:

1. Up to 12 places may be reserved by the College each year.
2. Sons of members of staff of the College.
3. Brothers of existing and past pupils
4. Sons of past pupils.
5. Grandsons of past pupils. A maximum of 15 places will be allocated to grandsons of past pupils.
6. In both 3, 4 and 5 above the onus is on parents/guardians to establish a past pupil's attendance at the College. In the event of over-demand in relation to any one of 3, 4 and 5; above, the allocation of places will be by way of lottery.
7. Allocation of remaining places, if any, will be based on a lottery between the remaining candidates.



All unsuccessful candidates will be placed on a waiting list, the position of which will be determined by lottery. This list becomes obsolete upon the commencement of the relevant school year.

In keeping with its ethos, the College supports the principle of inclusiveness and welcomes applications from boys with special educational needs. Their applications will be processed in accordance with the above criteria subject to the College's ability to meet those needs.

Where appropriate, the College will meet with the applicants and their parents to discuss and assess the College's ability to meet those needs. The College will follow the guidelines of the Department of Education and Science (Inclusion of Students with Special Educational Needs – Post Primary Guidelines, 2007, paragraph 2.4.1, pp 44-5).

A waiting list exists in relation to pupils wishing to transfer into the College from other second level schools. Applications to transfer will be considered in the event of a vacancy occurring. A full report will be sought by the College on the academic progress and the behaviour of the applicants. In the event of more than one applicant for a vacancy, admission will be determined by a lottery.

In the event of a refusal of an admission, a right of appeal to the Board of Management exists. A final right of appeal to the Secretary General of the Department of Education and Science also exists under the Education Act, 1998. This appeal must be made within 42 calendar days from the date the decision of the College was notified to the parents/guardians by the Board. The College is a fee paying college. A pupil will not be entitled to attend the College if fees are in arrears.

The College reserves the right to revise and amend this policy.

This Policy, adopted on the 17th day of May 2010, has immediate effect and supersedes all previous Policies.

